



SCREST is a growing network of locally minded advocates engaging in climate change conversations. These conversations are the foundation for fostering relationships and collaborations within communities to identify, plan, and act on local climate change environmental impacts.

SCREST 'Mini-grants' - Request for Proposals

SCREST is offering 'mini-grants' (up to \$2,000 each) through a partnership with the Carnegie Museum of Natural History, under a National Science Foundation grants #1906774 & #1906368. SCREST believes that creating opportunities to talk about and meet others who care about climate change will help to build a community that acts on climate change. Proposals will be accepted from June 15th, 2021 to June 1st, 2022 or until \$10,000 has been awarded. Funds will be awarded to those who submit a compelling project proposal that advances our shared goals and fits the following:

Project Requirements:	Preferences:
<ul style="list-style-type: none"> • Focuses on local education, adaptation, or mitigation efforts related to climate change. • Involves collaboration with at least one other organization/group. • Focuses on community-level changes in our region rather than individual action • Inspires audiences to get involved in issues or projects related to climate change in their community • [If content/materials are created (ex. a flyer), it needs to be approved <u>before use</u> and will be shared with the network] 	<ul style="list-style-type: none"> • Produces pieces (activities, workshop materials, etc.) that can be shared with other organizations/groups * Created content needs to be approved <u>before use</u> and will be shared with the network • Project longevity/future plans • Contributing 'match' encouraged (resources, in-kind, cash, etc.) • Includes opportunities to reflect on ideas or activities within the project timeline

Eligibility

- Any organization/group, or individual partnering with an organization, may apply.
- Eligible projects might involve new products, collaborations, and/or programs OR can modify existing projects or programs to include new messaging about climate change in more rural counties.
- Project representatives/teams should be willing to meet with SCREST grant team members 1-2 times during the project for resource-sharing and check-ins.

Process

- Begin project planning, partnerships, and proposal (see items on page 2)
- Mini-grant information and application found at www.mercercountycd.com under 'Education' tab and then click 'Climate Education'
 - At least one member of each project team is encouraged to come to the **virtual ZOOM SCREST mini-grant Question & Answer session on Tuesday May 25th 2021 from 12-**

1pm. RSVP by Monday May 24th. Once registered, you will receive an email with the zoom link.

- Applications will be received, reviewed, and awarded on a rolling basis. Applicants will be notified within two (2) months of submission. Incomplete application submissions will not be eligible. You may reapply one (1) time within the grant period.
- If awarded, the project team will be required to sign a service agreement contract and provide a copy of liability insurance.
- If awarded, reimbursement will be after project completion and final paperwork has been submitted.

Amount

Funding amounts will vary, with a maximum amount of \$2,000 per project. We anticipate awarding between five to eight mini-grants for projects until \$10,000 has been distributed.

Proposal items to prepare:

1. List of project partners, including roles, contact info, and affiliation
2. A narrative/ description of your project that includes:
 - a. What you plan to create or do
 - b. How your project achieves the "Project Requirements"
 - c. why you want to do this project and/or feel it is important
 - d. Timeline
 - i. Project start & end date *please submit final paperwork within 60 days of project end date*
 - ii. Milestones (steps, events, etc)
3. What your project will accomplish. (be specific, realistic, measurable, and achievable)
4. Who you will you reach? Where? and what will they learn?
 - a. How many individuals in each of the following categories do you hope to reach?
General public, Students (age/grade?), Business leaders (type), Community leaders, and/or Public officials
 - b. Where will your project take place to reach these audiences?
 - c. What will your audiences think about, learn, and/or do as a result of your project?
5. How will you know if your project has succeeded? (refer to #3.)
6. Itemized budget using provided budget sheet
 - a. Personnel Costs (intern positions, etc.)
 - b. Travel Costs (use mileage rate: \$0.56)
 - c. Materials/ Resources Costs
 - d. Other costs, may include rentals, food, awards, promotional material, shirts.
 - i. Ineligible expenses: alcoholic beverages, lobbying, legal/permitting costs, costs associated with illegal activities or substances, costs associated with goods or services for personal use)
 - e. Match: in-kind, cash, donations, food, drink, clothing, awards, volunteer hourly rate can be found at <https://independentsector.org/value-of-volunteer-time>

We welcome requests to discuss project proposals prior to submission, please contact the Mercer County Conservation District to set up a meeting, 724-662-2242.



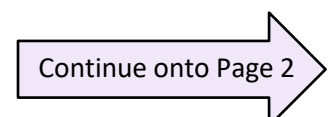
Please e-mail or send your completed application to:
jrichael@mcc.co.mercer.pa.us
Subject: SCREST Mini-Grant
 Mercer County Conservation District
Attn: SCREST Mini-Grant
 24 Avalon Court, Suite 300
 Mercer, PA 16137

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Contact Information: who to call for additional information	
Name	
Phone Number	
Best Time to Call	
Email	

Application Information: organization requesting grant	
Organization Name	
Address	
Phone Number	
Website Address	
Project Area/Location	

	YES	NO
Is this project associated with another grant	<input type="checkbox"/>	<input type="checkbox"/>
501 (c) (3) status	<input type="checkbox"/>	<input type="checkbox"/>
Incorporated	<input type="checkbox"/>	<input type="checkbox"/>
Government Agency	<input type="checkbox"/>	<input type="checkbox"/>
Liability Insurance	<input type="checkbox"/>	<input type="checkbox"/>

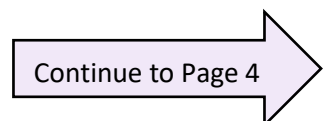




Proposal Items on RFP

1. List of project partners(attach additional sheet if needed)			
Name	Role	Contact Info	Affiliation

2. Narrative/Description	
a. What you plan to create or do	
b. How your project achieves the "Project Requirements"	
c. Why you want to do this project and/or feel it is important	
d. Timeline/ Milestones	



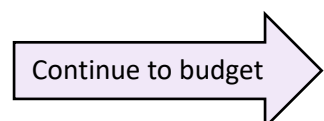
3. What will your project accomplish

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4. Who will you reach		
a. How many individuals in each of the following categories		
	Description	Amount
General Public		
Students (age/grade)		
Business Leaders		
Community Leaders/Public Officials		
Other		
5. How will you know your project was a success/how will your project continue in the future		

Signature	Date



Shenango SCREST Mini-Grant Budget Sheet

Budget Category			Funds Requested	Optional Match	Total Funds Amount (requested+match)
People Costs	# of People	# of Hours			
Subtotal					
Travel Costs number of miles X \$0.56 (standard mileage rate)					
Subtotal					
Material/Resource Costs	Units (Qty) #	Unit Cost			
Subtotal					
Other Costs	Unit Cost				
Subtotal					
Total					

Use second Budget sheet if necessary

Shenango SCREST Mini-Grant Budget Sheet

Budget Category			Funds Requested	Optional Match	Total Funds Amount (requested+match)
People Costs	# of People	# of Hours			
Subtotal					
Travel Costs number of miles X \$0.56 (standard mileage rate)					
Subtotal					
Material/Resource Costs	Units (Qty) #	Unit Cost			
Subtotal					
Other Costs	Unit Cost				
Subtotal					
Total					